

# HUFS FACTSHEET FOR STUDENT EXCHANGE PROGRAM

Spring 2025 / Fall 2025

Institution Information		
<b>Institution Name</b>	Hankuk University of Foreign Studies (HUFS), Korea	
<b>Institution Website</b>	Official Website: <a href="http://international.hufs.ac.kr">http://international.hufs.ac.kr</a> International Summer Session: <a href="http://summer.hufs.ac.kr">http://summer.hufs.ac.kr</a>	
<b>Institution Address</b>	107 Imun-ro, Dongdaemun-gu, Seoul 02450, Republic of Korea,	
Office of International Affairs		
<b>Dean of International Affairs</b>	Dr. Jaewan YANG	Email: <a href="mailto:jwyang@hufs.ac.kr">jwyang@hufs.ac.kr</a> Tel: +82-2-2173-2051
Inbound Mobility Coordination (From Partner University to HUFS)		
<b>Director</b>	Mr. Hyoyoung CHOI	Email: <a href="mailto:choihy@hufs.ac.kr">choihy@hufs.ac.kr</a> Tel: +82-2-2173-2060
<b>Inbound Mobility Manager</b>	Ms. Dayeo YUN	Email: <a href="mailto:exchange@hufs.ac.kr">exchange@hufs.ac.kr</a> Tel: +82-2-2173-2062
<b>Inbound Mobility Manager</b>	Ms. Chloe LEE	Email: <a href="mailto:exchange@hufs.ac.kr">exchange@hufs.ac.kr</a> Tel: +82-2-2173-2063
<b>ISS Coordinator</b>	Ms. Yoobin AHN	Email: <a href="mailto:summer@hufs.ac.kr">summer@hufs.ac.kr</a> Tel: +82-2-2173-2068
<b>Office Address</b>	Historical Archives Building #101, 107 Imun-ro, Dongdaemun-gu, Seoul 02450, Republic of Korea	
Outbound Mobility Coordination (From HUFS to Partner University)		
<b>Director</b>	Mr. Jaekyeong KIM	Email: <a href="mailto:eugene1222@hufs.ac.kr">eugene1222@hufs.ac.kr</a> Tel: +82-2-2173-2061
<b>Exchange Program Manager</b>	Ms. Nahyeon CHOI	Email: <a href="mailto:interex@hufs.ac.kr">interex@hufs.ac.kr</a> Tel: +82-2-2173-2069
<b>Study Abroad Program Manager</b>	Ms. Amy KIM	Email: <a href="mailto:studyabroad@hufs.ac.kr">studyabroad@hufs.ac.kr</a> Tel: +82-2-2173-2070
<b>Short-Term Program Manager</b>	Ms. Eunyoung MUN	Email: <a href="mailto:outbound@hufs.ac.kr">outbound@hufs.ac.kr</a> Tel: +82-2-2173-2064
<b>2+2, International Liaison</b>	Ms. Bo Myung KIM	Email: <a href="mailto:bmkim@hufs.ac.kr">bmkim@hufs.ac.kr</a> Tel: +82-2-2173-2067
<b>CAMPUS Asia Coordinator</b>	TBD	Email: <a href="mailto:hufscampusasia@hufs.ac.kr">hufscampusasia@hufs.ac.kr</a>
<b>Office Address</b>	Historical Archives Building #101, 107 Imun-ro, Dongdaemun-gu, Seoul 02450, Republic of Korea	

## HUFS Internationalization Statistics

<b>International Partnership</b>	<ul style="list-style-type: none"> <li>- Universities: 589 higher education institutions in 101 countries</li> <li>- Institutions: 69 public/private institutions in 36 countries</li> </ul> <p style="text-align: right;"><i>* As of Jan, 2024</i></p>
<b>Yearly Mobility</b>	<ul style="list-style-type: none"> <li>- Outbound: 1,714 students in 59 countries (in 2023)</li> <li>- Inbound: 1,002 students in 54 countries (in 2023)</li> </ul>

## Instructions for Inbound Mobility Application

<b>Program Eligibility</b>	Exchange students must have completed at least one semester at their home university at the time of participation in this program and their GPA should be over 2.5 out of 4.0 (or equivalent).
<b>Language Proficiency</b>	<p><b>English</b></p> <p>For taking classes taught in English, at least one of the following criteria should be met:</p> <ul style="list-style-type: none"> <li>➤ IELTS - overall band score of at least 6.0</li> <li>➤ TOEFL             <ul style="list-style-type: none"> <li>a) TOEFL ITP or PBT - 550 or higher</li> <li>b) computer-based (CBT) - 213 or higher</li> <li>c) internet-based (iBT) - 80 or higher</li> </ul> </li> <li>➤ TOEIC - 750 or higher</li> <li>➤ Letter from a university professor familiar both with the expected standards of an English-medium university program and with the student's ability to perform in an English-medium academic atmosphere.</li> </ul> <p><b>Korean</b></p> <p>For taking classes taught in Korean one of the following should be met:</p> <ul style="list-style-type: none"> <li>➤ TOPIK 3+</li> <li>➤ KLAT 150+ (B2)</li> <li>➤ 15 hours (4-5 classes) of university-level Korean language courses (e.g., Korean 101, 102, 201, 202, 301)</li> <li>➤ HUFS Intensive Korean Program Level 4 Certificate</li> <li>➤ Letter from a university professor familiar both with the expected standards of a Korean-medium university program and with the student's ability to perform in a Korean-medium academic atmosphere.</li> <li>➤ No requirements for taking Intensive Korean Language only</li> </ul>
<b>Benefits for Exchange Students</b>	<ol style="list-style-type: none"> <li>1. Wide range of course selection from any faculty</li> <li>2. Intensive &amp; Practical Korean Language course (Waived or partially waived based on Major &amp; Minor)</li> <li>3. Diverse Cultural Activities</li> <li>4. Buddy Program</li> <li>5. Foreign Language Peer Tutoring Scholarship opportunity</li> </ol>

<b>Academic Calendar</b>	<a href="https://exchange.hufs.ac.kr/Overview/Post-Arrival-Timeline">https://exchange.hufs.ac.kr/Overview/Post-Arrival-Timeline</a>
<b>Nomination &amp; Application Period</b>	<ol style="list-style-type: none"> <li>2025 Spring Entry: August 1 - October 30</li> <li>2025 Fall Entry: February 1 - April 30</li> </ol>
<b>Semester Dates</b>	<ol style="list-style-type: none"> <li>2025 Spring: March 3 - June 20</li> <li>2025 Fall: September 1 – December 19</li> </ol>
<b>New Student Orientation Dates</b>	<ol style="list-style-type: none"> <li>2025 Spring: TBD</li> <li>2025 Fall: TBD</li> </ol>
<b>Dormitory Check-in &amp; out Dates</b>	<ol style="list-style-type: none"> <li>2025 Spring: TBD</li> <li>2025 Fall: TBD</li> </ol>
<b>Required Application Documents</b>	<ol style="list-style-type: none"> <li>Supporting documents submitted by Google Form.</li> <li>PDF version of Online Exchange Application form: <a href="http://wis.hufs.ac.kr:8989/src08/jsp/fexchange/index.html">http://wis.hufs.ac.kr:8989/src08/jsp/fexchange/index.html</a></li> <li>1 brief essay of personal history and plan of study</li> <li>1 copy of academic transcript</li> <li>1 certificate of current enrollment at home university</li> <li>1 copy of evidence of proficiency in English language or reference letter</li> <li>1 copy of the information page of passport</li> <li>Dorm application form (if applying for Dorm)</li> <li>Health examination form (Dorm applicants only)*</li> <li>1 photos (3X4cm) with white background color (in JPG file)</li> <li>1 copy of financial statement</li> <li>1 page min of study essay for Intensive Korean Program applicants</li> <li>Financial Affidavit/Statement (Will be requested after application period has ended via a separate form)</li> </ol> <p><i>* All dormitory applicants must send in a scanned copy of a completed Health Examination Form signed by a licensed doctor/clinician to reserve dormitory. They must also present the original copy as they check-in at HUFs dormitory.</i></p>
<b>Admission Package to Students</b>	<ol style="list-style-type: none"> <li>Certificate of Admission</li> <li>Certificate of Business Registration</li> </ol> <p>The following documents will be sent via email to each student.</p>
<b>Visa Process (REQUIRED)</b>	<p>D-2-6 VISA (Exchange Student Visa) or D-2-8 (Visiting Student Visa) is REQUIRED before entering Korea.</p> <p>Students can obtain visa at nearest Korean Embassy with the admission package.</p>

<p><b>Health Insurance (REQUIRED)</b></p>	<p>Exchange students or their parents/guardians are responsible for the cost of any medical treatment should it arise during their stay in Korea and HUFS.</p> <p>Students should bring comprehensive travel and medical insurance before coming to Korea and verify that the insurance policy they carry covers hospitalization and medical care occurring during international travel and sojourns, as well as repatriation to their home country in any case of medical emergency.</p> <p>Additionally, starting Spring 2021, a new law requires all exchange students to register and pay for the National Health Insurance plan in Korea. This is a monthly payment that helps medical and health expenses and services in Korea.</p>
<p><b>Academic Life at HUFS</b></p>	
<p><b>Available Courses</b></p>	<p>Exchange students can take diverse courses from different faculty if they meet the language and pre- requisite requirements. However, some restrictions do apply:</p> <p><b><u>Restricted Courses for Exchange Students</u></b></p> <ol style="list-style-type: none"> <li>1. Law School (MA level)</li> <li>2. Department of Language &amp; Diplomacy (BA level)</li> <li>3. Department of Language &amp; Trade (BA level)</li> <li>4. Communicative Languages (BA level elective courses)</li> <li>5. College of Education</li> </ol> <p><b><u>Semi-Restricted Courses</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Business Courses (BA level)</b>  <i>We are experiencing a high demand for some areas of the courses, especially in the <b>Business Department</b>. This means students must be aware that it may be very difficult to register for these courses = and there will be <b>No Guarantee</b> for their preferred choices.</i> </li> <li>2. <b>Division of International Studies</b>  Exchange/Visiting students can enroll for courses in the Division of International Studies during the second round of course enrollment ONLY.  <i>****It is student's responsibility to make a backup plan (plan B) or find alternative courses when they make their course plan.</i> </li> </ol>
<p><b>Academic Requirements</b></p>	<p>The maximum number of credits exchange/visiting students coming to HUFS can take is 20 HUFS credits per semester and the minimum is one course.</p>

<b>HUFS Grading Scale</b>	Regular Semester Course performance is graded a 100-point scale		
	<b>Letter Grade</b>	<b>Point</b>	<b>GPA</b>
	<b>A+</b>	96-100	4.5
	<b>A0</b>	91-95	4.0
	<b>B+</b>	86-90	3.5
	<b>B0</b>	81-85	3.0
	<b>C+</b>	76-80	2.5
	<b>C0</b>	71-75	2.0
	<b>D+</b>	66-70	1.5
	<b>D0</b>	60-65	1.0
<b>F</b>	<59	0	



<b>Housing</b>	Double occupancy dormitory (on and off campus dormitory)
<b>Tuition Fee</b>	<p><u>Intensive Korean (200 hours)</u>: The Intensive Korean Program is a non-credit, certificate-only course offered by the Center for Korean Language and Culture. The program aims to help learners build the basic foundations to high level skills in the Korean language through a strict curriculum that focuses more on the technical components and accuracy of the Korean language. It is divided into different levels and runs on a fixed schedule from Monday to Friday. Classes are held for 4 hours within a 10 week time frame. Students are required to attend 40 days of the whole program, as well as pass the final language exam.</p> <p><i>Conditions:</i></p> <ul style="list-style-type: none"> <li>- Fully waived for students majoring/minoring in Korean related /East-Asian studies during regular semester</li> <li>- Partially waived for students majoring in other fields</li> </ul> <p><u>Practical Korean (30 hours)</u>: Practical Korean is a non-credit, certificate-only course that acts as an excellent stepping stone into learning the Korean Language. It is an introductory level Korean language program that aims to help students build a strong foundation in learning the complexity of the Korean language whilst building familiarity with common language and topics. There is no ideal language level required by students so it is welcoming to all.</p> <p><i>Conditions:</i></p> <ul style="list-style-type: none"> <li>- Fully waived for all students</li> </ul>
<b>Currency at HUFs</b>	Korean WON (USD \$1 = approximately 1,300 Won)
<b>Enrollment as of 2023</b>	3,300 international students on both the Seoul and Global (located in Yong-in city) campuses.
<b>Coordinator's Guide</b>	<a href="https://coordinatorguide.hufs.ac.kr">https://coordinatorguide.hufs.ac.kr</a>
<b>Pre-arrival Guide for Incoming Students</b>	<a href="https://sites.google.com/hufs.ac.kr/hufsinternationalexchange/home">https://sites.google.com/hufs.ac.kr/hufsinternationalexchange/home</a> *Information on current pre-arrival guide is subject to change each semester.